LawMate User Guide

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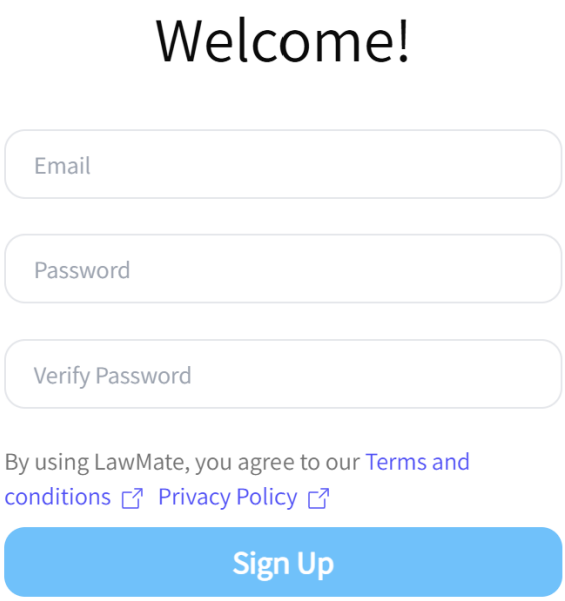
Logging into the System

In your browser's address bar, type: law-mate.com (or simply click the link).

If you have created a new organization in the system, go to the login screen, enter the email and password you registered with, and begin using the platform.

If your organization is connected to the system via SSO, click SSO and log in. You can now use LawMate.

If your organization's admin has entered your email address as an authorized user, you will need to register the first time you log in. At the top of the screen, click **"New to LawMate? Create an account"**, and proceed to the next screen.



After filling in your email address, password, and password confirmation, and then clicking **"Sign Up"**, you will receive a verification email.

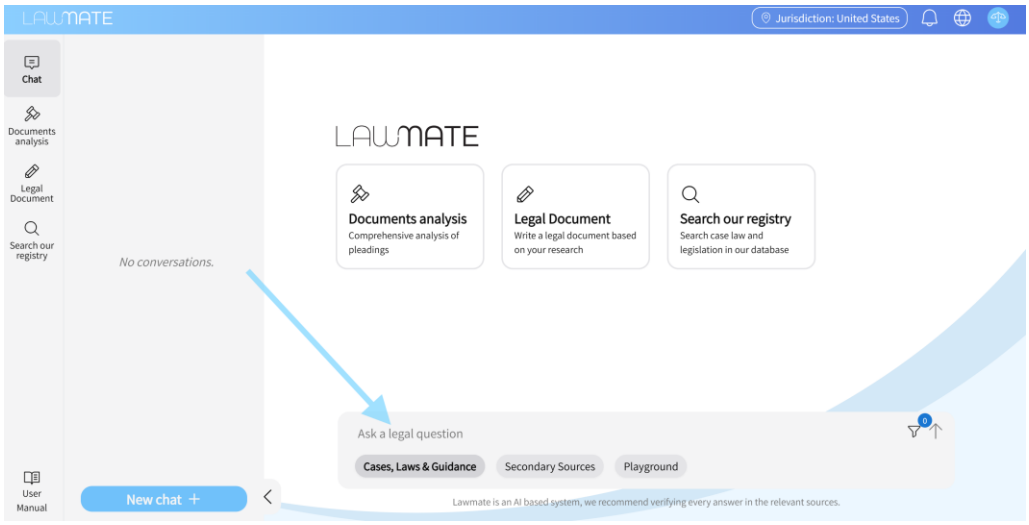
Once verified, you will be asked to enter your mobile phone number.

On future logins, only your email and password will be required.

LawMate will now load your user profile and you can begin working. Good luck!

Legal Chat Screen

Type a legal question at the bottom of the page. Ask questions where the answer is expected to be found in the law - case law, legislation, or guidance. If you would like to ask a research question based on secondary sources, click *Secondary Sources* at the bottom of the screen.



Ask in a simple, clear, and concise manner (no need for long background stories; a focused one-sentence question is best).

After about 30 seconds you will receive an answer. If you wish to ask another question, click New Conversation. If you want to continue the current discussion, enter your question as a Follow-up Question. As a rule, it is recommended to use New Conversation. Follow-up questions are useful when referring to the previous question or answer, for example to narrow or broaden the scope.

Highly specific requests such as “Summarize judgment XXX” are not recommended. To view or summarize a judgment, use the Search our registry" window. If a summary does not exist, a Create Summary button will appear to instantly generate one.

The system is not a keyword search engine. Ask naturally, e.g.: “Can cameras be installed in the workplace, and if so under what conditions?”

If you would like to have an open conversation via LawMate, whether for questions that may be answered from the internet or for free interaction with an uploaded document, click Playground. Please note: this is the only area in the system that does not operate within LawMate’s closed data environment. For this reason, its use is limited, and if you wish to rely on legal sources, it is most likely that we will direct you to our dedicated legal research modules.

Answer Analysis

The answer first appears in a concise form, based on the relevant sources from legislation, case law, and guidance, in accordance with the principles of legal hierarchy. It is then divided into sections- case law, legislation, and guidance - depending on the sources identified in each category.

Case law: references relevant judgments, with priority given to higher courts, later rulings, appeals, etc. Each judgment includes a link for direct access.

Legislation and Guidance: presented in the same format, with links to the relevant legal texts.

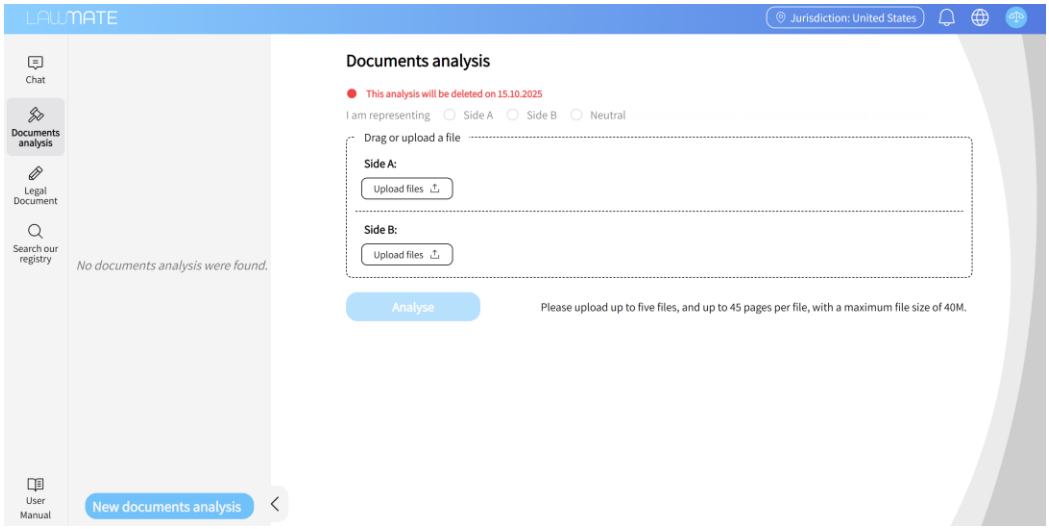
At the bottom of each answer appears a list of cited sources (and additional ones), ordered by relevance.

Case Analysis

LawMate enables advanced document analysis, including a virtual legal assistant that not only summarizes the materials but also suggests counterarguments and research questions.

Access Case Analysis from the side menu. You can upload or drag-and-drop docx or pdf files. Upload one or multiple files. For pleadings, it is recommended to upload them without appendices. Documents can be in any language.

You may select different analysis positions -Party A, Party B, or Neutral ("Judge's position").

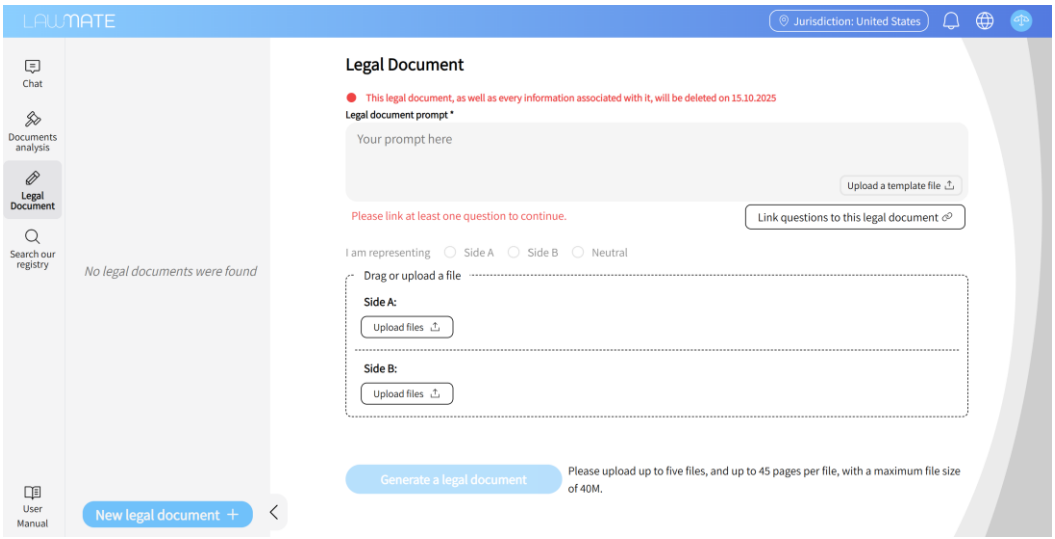


Analysis output includes:

- Executive summary
- Agreed and disputed facts
- Detailed legal claims
- Suggested counterarguments, with detailed reasoning
- Suggested research questions to support counterarguments (you can click Create Conversation to directly ask a suggested research question in the Chat)

Legal Document

Once research is completed, you can generate a legal document. Click Legal Document in the side menu or the pen icon next to a legal question.



Steps:

1. Describe the desired document in the input box. Add any additional details (facts, focus areas, etc.).

2. If you want to use a template, upload it (optional).

3. Select the research questions whose information you want included. At least one must be selected; all relevant questions should be included for a comprehensive result.

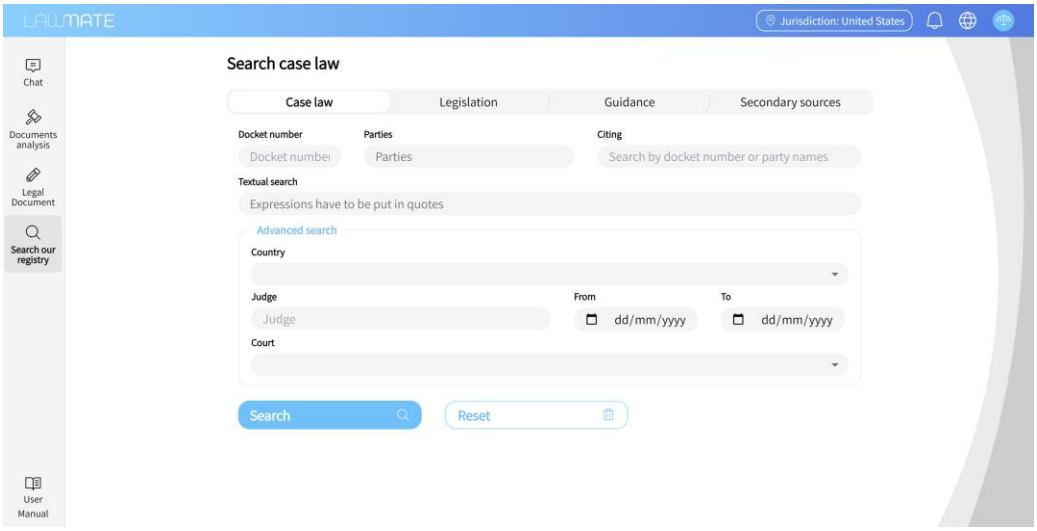
4. (Optional) Upload additional documents and specify which party you represent (or neutral).

5. Click Create Legal Document. Within ~30 seconds, the document will be ready.

   You can view, copy, or export the output.

Search our registry

LawMate provides access to a catalog of case law, legislation, regulation, and secondary sources.



For example, to obtain a judgment summary, search by filters such as phrases, party names, or dates.

Results are sorted by relevance, popularity, court hierarchy, and more.

Once a relevant judgment is found, you can deepen your research by viewing citing judgments, similar judgments, etc.

Additional Notes

- Clicking the LawMate logo returns to the home screen.
- In the legal chat screen, a Copy button next to the question allows you to copy the question, answers, and sources. The button next to the answer copies only that section.
- Feedback: To help improve the product, please rate answers with like/dislike. If dislike is chosen, select the main reason and optionally add free-text feedback.
- Any conversation, argument, case analysis, or legal document can be deleted. Deletion is permanent and irreversible. Uploaded documents remain for 7 days unless deleted earlier.
- You can switch the system interface to other available languages via the top menu.
- LawMate is AI-based at all levels. Therefore, every answer should be verified against the cited sources.

Good luck and enjoy using LawMate!

LAWMATE LTD
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